

Maryland State Agency Job Announcement
Skilled & Professional
Department of Natural Resources
Park Technician III

The following is a Position Specific Recruitment for the Scotland location of the Maryland Park Service. The resulting list of eligibles will be used to fill this position only. Persons interested in future vacancies in the Park Technician III classification must reapply.

LOCATION:

**Point Lookout State Park
Scotland, MD (St. Mary's County)**

**STARTING SALARY: \$26,783 - \$34,260 (Grade 9)
(Salary rules in effect for current State employees and reinstatements.)**

CLOSING DATE: August 18, 2009

POSITION DUTIES: The Department of Natural Resources (DNR), Maryland Park Service, is currently accepting applications for a full-time Park Technician III position at Point Lookout State Park in Scotland, Maryland (St. Mary's County). Applicants for this position must be willing to work in this area of Maryland. This position will be responsible for operating and maintaining power tools and heavy equipment in a state park. This position involves maintenance and construction projects for maintenance, repair and improvements to park grounds and facilities, including carpentry, electrical, masonry and plumbing. The selected candidate will lead and supervise the work of seasonal employees and volunteers. While maintenance of park buildings is the primary function of this position, employees may also assist with day-to-day park operations, including opening and closing park facilities, assisting with park visitor needs, and helping with special events as required.

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:

Education: Possession of a high school diploma or high school equivalence certificate.

Experience: Three years of experience in the skilled maintenance or construction trades, e.g. electrician, plumber or experience in the maintenance of a park, forest or wildlife facility.

Notes: 1. Applicants may substitute education in the field of forestry, wildlife biology or park management at an accredited college or university at the rate of 30 semester credit hours for each year of the required experience for up to two years.

2. Applicants may substitute experience for the required high School education at the rate of one year experience for one year of education up to a maximum of four years.

LICENSES, REGISTRATIONS AND CERTIFICATES:

Employees appointed to positions in this classification may be assigned duties which require the operation of a motor vehicle. Employees assigned such duties will be required to possess a motor vehicle operator's license valid in the State of Maryland.

SPECIAL REQUIREMENTS OF THE CLASSIFICATION:

1. Some positions in this classification are assigned duties which will require the individual to be examined by a physician. After an offer of employment, applicants for such positions will be given a medical examination to certify the ability to perform the essential job functions.

2. Upon permanent appointment the employee may be required to reside in the county, region, or park to which

they are assigned.

3. Candidates appointed to positions in this classification may be assigned duties which require a valid operator license for heavy equipment, such as bulldozers, back-hoes, pay loaders or tractors.
4. Persons appointed to these positions may be required to have their current private residence telephone number listed in the telephone company directory or on file with Forest, Park and Wildlife Communications Center in case of emergencies.
5. The employee may be required to attend training and be certified as a water plant operator.

SELECTION PROCESS AND ASSESSMENT: Please make sure you provide sufficient information on your application to indicate that you meet the qualifications for this recruitment. All information concerning your qualifications must be submitted by the closing date. Qualified applicants will be ranked as **BEST QUALIFIED, BETTER QUALIFIED or QUALIFIED** and placed on the employment (eligible) list for at least one year.

EXAMINATION: Your application is part of the examination process. The examination will consist of a rating of your education, training and experience related to the requirements of this position. The rating will be based on the information provided on your State application (MS-100). Therefore, it is important that you provide all the experience and education that is related to this position completely and accurately including signing and dating your application in the two provided areas of the MS-100.

TO APPLY: Please submit a Maryland State Employment Application (MS-100) for this position, including the announcement number. Resumes will not be accepted in lieu of completing the application. Information must be received at the address below by 5:00 p.m. on the closing date. Faxed or e-mailed applications will not be accepted. The Human Resource Department is not responsible for applications sent to any other address. Sending the applications to a different address will result in not being considered.

**MARYLAND DEPARTMENT OF NATURAL RESOURCES
HUMAN RESOURCE SERVICE, C-3
580 TAYLOR AVENUE
TAWES STATE OFFICE BUILDING
ANNAPOLIS, MD 21401
ATTENTION: Caroline Asher
TTY: 410-260-8835**

Applications are available at www.dbm.maryland.gov or www.dnr.state.md.us. Information can be obtained by calling 410-260-8070.

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